## DOTD Enhancement Program Quarterly Project Status Report of Current Project Phase

Project Name	For the Month of
Project Number	
Entity	Year
Pre-Design Activities	Utility Relocation
Reviewed "I've Got a Project Manual" with consulta	nt Not Applicable
Project Number Received	Contacted DOTD Utility Section for guidance
Attended Kick-Off Meeting/LPA Certification	Contacted Utility Companies
Environmental Clearance Obtained	Utility relocation complete
Entity/State Agreement Executed	
	Letting/Award
Design	Project advertised
Preparing Plans	Compare cost to Entity-State Agreement
Preliminary Plans submitted to DOTD	Recommend award to DOTD
Plan-in-Hand Field Inspection Held	Construction contract executed
Advanced Check Prints (ACPs) submitted to DOTD	Construction contract recorded in courthouse
PS&E (bid) documents submitted to DOTD	
Letting Acceptance letter reply sent to DOTD	Construction
	Project Under Construction
Right-of-Way	Daily work reports in SiteManager
Not Applicable	Partial estimate paid to contractor
Submitted LPA Assurance Letter to DOTD	Sampling plan being followed
Contacted DOTD RW Section for guidance	
RW offers made to owners	Project Completion
RW acquisition complete	Request final inspection by DOTD
RW reviewed & certification received	Final Inspection made
	Resolution adopted granting final acceptance
	to contractor
	Final Estimate submitted to DOTD

Provide a brief description of progress made since last report

Explain any delays experience and efforts made to correct

Describe anticipated work efforts for next three (3) months

Information required from DOTD for project development

Completed by (Entity Responsible Charge)

Title

Date

After completing this form, click on the "Attach to Email" button below. Send the form to the Enhancement Program Manager and the District Administrator.